

WOLFEBORO BUDGET COMMITTEE

January 8, 2013

Minutes

Members Present: John MacDonald, Chairman, Stan Stevens, Vice-Chairman, Bob Tougher, John Burt, Matt Krause, Frank Giebutowski, Brian Black, Members.

Members Absent: Dave Senecal, Selectmen's Representative, Robert Moholland, Harold Parker, Members.

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Phil Morrill, Fire Department, Ethan Hipple, Director of Parks and Recreation, Stu Chase, Police Department Lee Ann Keathley, Secretary.

Chairman MacDonald called the meeting to order at 6:04 PM at the Wolfeboro Inn Ballroom.

Consideration of Minutes

November 13, 2012

Corrections: Page 2, Northern Human Services, 3rd paragraph; strike paragraph & replace with "Eve Klotz stated the information provided was for Carroll County only and the county does run at a deficit but, the northern portion of the territory compensates for the Carroll County loss because of their Medicaid base."

It was moved by Stan Stevens and seconded by Bob Tougher to approve the November 13, 2012 Wolfeboro Budget Committee minutes as amended. All members voted in favor. The motion passed.

November 14, 2012

It was moved by John Burt and seconded by Bob Tougher to approve the November 14, 2012 Wolfeboro Budget Committee minutes as submitted. All members voted in favor. The motion passed.

November 27, 2012

It was moved by Frank Giebutowski and seconded by Stan Stevens to approve the November 27, 2012 Wolfeboro Budget Committee minutes as submitted. All members voted in favor. The motion passed.

November 28, 2012

It was moved by Frank Giebutowski and seconded by Stan Stevens to approve the November 28, 2012 Wolfeboro Budget Committee minutes as submitted. All members voted in favor. The motion passed.

November 29, 2012

John MacDonald stated Tom Bickford sent Staff (Lee Ann Keathley) an email requesting the discussion regarding the Fire Chief being appointed as President to the NH Fire Chiefs Association be reflected in the minutes. He requested Phil Morrill to review the budget requested associated with such. Phil Morrill stated he requested an additional one time expenditure of \$1500 in the Travel & Meetings line item to invite up to three members of the department and three additional people and a guest to attend his appointment as President to the NH Fire Chiefs Association. He stated the cost includes hotel accommodations and banquet tickets.

It was moved by Stan Stevens and seconded by Bob Tougher to amend the November 23, 2012 Budget Committee minutes to reflect the above noted information presented by Phil Morrill associated with a \$1500 budget request for such. All members voted in favor. The motion passed.

It was moved by Stan Stevens and seconded by Bob Tougher to approve the November 29, 2012 Wolfeboro Budget Committee minutes as amended. All members voted in favor. The motion passed.

December 6, 2012

Corrections: Page 4, RIB; change “600 gallons” to “600,000 gallons”

It was moved by John Burt and seconded by Frank Giebutowski to approve the December 6, 2012 Wolfeboro Budget Committee minutes as amended. All members voted in favor. The motion passed.

December 11, 2012

Corrections: Page 2, paragraph 13th paragraph; add “He verified anything over 35 hours per week would be considered full time by the NH Retirement System.”

It was moved by Bob Tougher and seconded by John Burt to approve the December 11, 2012 Wolfeboro Budget Committee minutes as amended. All members voted in favor. The motion passed.

December 13, 2012

It was moved by John Burt and seconded by Bob Tougher to approve the December 13, 2012 Wolfeboro Budget Committee minutes as submitted. All members voted in favor. The motion passed.

Discussion Items

- **Ski & Skate; Revenue Analysis**

Ethan Hipple distributed the 2012 Wolfeboro Parks and Recreation Program Rate Proposal and 2012 Summer Program Revenue Analysis; noting 59% of the summer program is covered by revenue. He stated the outstanding costs are underwritten by the Town. He stated the rates were revised in March 2012 and noted he intends to review the rates again in 2013 with the Town Manager and BOS.

John Burt verified that if there is a surplus in the revolving fund the money is transferred to the General Fund.

- **Revenues**

Pete Chamberlain reviewed such and stated he revised the error previously noted in the Police Department revenue. He stated the total revenue is \$20,420,798,000; noting such includes proceeds of long term notes and bonds and special revenue fund.

Referencing the Rooms and Meals Tax Distribution for 2009 and 2012, Bob Tougher stated he felt the Town was busier in 2012 and questioned the difference in revenue.

Pete Chamberlain stated such is State generated revenue and noted the State froze the Meals and Room Tax to municipalities. Therefore, he stated any excess goes to the State and not the Town.

Frank Giebutowski stated such is based on an allocation the State puts together and noted that if the Town were to build three additional hotels the Town would not receive any additional funds.

- **Warrant Article P; 2013 Operating Budget**

Pete Chamberlain stated the 2013 Operating Budget is \$26,163,872.

It was moved by Stan Stevens and seconded by Bob Tougher to recommend Article P; 2013 Operating Budget, in the amount of \$26,163,872. All members voted in favor. The motion passed (7-0).

It was moved by John Burt and seconded by Frank Giebutowski to adjourn the January 8, 2013 Budget Committee meeting. All members voted in favor.

Deliberative Session scheduled for February 5, 2013 at the Kingswood Arts Center, 7 PM.

There being no further business before the Committee, the meeting adjourned at 6:38 PM.

Respectfully Submitted,

Lee Ann Keathley

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